

## REQUEST FOR PROPOSAL (RFP) ADDENDUM

Addendum No.: 1                      Date of Addendum: January 5, 2022

Due Date, Time: June 28, 2024 (4pm CT)

Title: Minnesota Retiree Environmental Technical Assistance Program (RETAP) Grant

### SCOPE OF ADDENDUM

The RFP is revised as follows with ~~strike through~~ for deletions and underlining for insertions:

#### **Revision 1**

In the RFP, page 5, "Evaluation" under "Application review process" is amended as follows:

#### **6. Application review process**

Application instructions are in Section 8, below. All applications must be submitted by email by the deadline. Faxed or printed applications are not accepted.

##### **Evaluation**

Applications will be evaluated on a rolling basis as they are received. The RETAP coordinators and MPCA's RETAP administrator will evaluate applications using the evaluation criteria detailed in Exhibit A at the end of this document. A 5-point scale will be used. Applicants with a total score of 4 or higher will be ~~contacted for an interview~~ considered for a position with RETAP. In some instances, an interview may be part of the evaluation process.

#### **Revision 2**

In the RFP, page 8, "Exhibit A: Application Evaluation Score Sheet" is amended as follows:

#### **Exhibit A: Application Evaluation Score Sheet**

Applicants will be evaluated according to the following criteria. Applicants with a total score of 4 or higher will be ~~contacted for an interview~~ considered for a position with RETAP. In some instances, an interview may be part of the evaluation process.

RESPONDER NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_