REQUEST FOR PROPOSAL (RFP) ADDENDUM

Addendum No.: 1  Date of Addendum: January 5, 2022

Due Date, Time: June 28, 2024 (4pm CT)

Title: Minnesota Retiree Environmental Technical Assistance Program (RETAP) Grant

SCOPE OF ADDENDUM

The RFP is revised as follows with strike through for deletions and underlining for insertions:

Revision 1
In the RFP, page 5, “Evaluation” under “Application review process” is amended as follows:

6. Application review process
Application instructions are in Section 8, below. All applications must be submitted by email by the deadline. Faxed or printed applications are not accepted.

Evaluation
Applications will be evaluated on a rolling basis as they are received. The RETAP coordinators and MPCA’s RETAP administrator will evaluate applications using the evaluation criteria detailed in Exhibit A at the end of this document. A 5-point scale will be used. Applicants with a total score of 4 or higher will be contacted for an interview considered for a position with RETAP. In some instances, an interview may be part of the evaluation process.

Revision 2
In the RFP, page 8, “Exhibit A: Application Evaluation Score Sheet” is amended as follows:

Exhibit A: Application Evaluation Score Sheet
Applicants will be evaluated according to the following criteria. Applicants with a total score of 4 or higher will be contacted for an interview considered for a position with RETAP. In some instances, an interview may be part of the evaluation process.

RESPONDER NAME: ________________________________
TITLE: _____________________________________________
DATE: _____________________________________________