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| Minnesota Pollution Control Agency (MPCA), 520 Lafayette Road North, St. Paul, MN 55155-4194 | Stormwater project plan  and plan supplementchecklist  Stormwater Treatment Assistance Program  Minn. R. 7077.0277  Doc Type: Self Evaluation |

## Instructions:This form should be used by participants in the Clean Water Revolving Fund loan program to create a Stormwater Project Plan for submittal to the Minnesota Pollution Control Agency. This form can either be filled in directly and submitted, or it can be used as a reference to create a Stormwater Project Plan in a format of the participant’s choosing. The Stormwater Project Plan must be signed by a registered Professional Engineer in the state of Minnesota.

Project information

|  |  |  |  |
| --- | --- | --- | --- |
| Applicant name: |  | Project number: |  |
| Project name: |  | \*Project engineer: |  |

*\*Stormwater Project Plan must be signed by a registered P.E. in the state of Minnesota.*

Stormwater Project Plan content

Minn. R. 7077.0277, subp. 2a, A. - F.

|  |  |  |
| --- | --- | --- |
| **A.** | **Current stormwater collection system:** | |
|  |  | Provide a complete description of the current stormwater collection system in the project service area: |
|  |  |  |
|  |  | Provide a complete description of the current stormwater treatment system (if existent) in the project service area: |
|  |  |  |
|  |  | Provide a complete description of the identified need in the project service area: |
|  |  |  |
| **B.** | **Project service area – provide a complete description of the following:** | |
|  |  | The number of acres served |
|  |  | The estimated flow |
|  |  | A description of the watershed |
|  |  |  |
| **C.** | **Project alternatives:** | |
|  |  | Provide a brief narrative describing the project alternatives that were considered: |
|  |  |  |
|  |  | Provide a description of how the proposed project was selected: |
|  |  |  |
| **D.** | **Project description – provide a complete description of the following:** | |
|  |  | Location. |
|  |  | Best management practices to be implemented for the use of stormwater treatment. |
|  |  | Estimated construction costs. |
|  |  | Equipment replacement costs. |
|  |  |  |
| **E.** | **Long-term maintenance plan – provide a complete description of the following:** | |
|  |  | Annual operation and maintenance costs. |
|  |  | Party responsible for performing maintenance activities. |
|  |  | Intended life span of any proposed stormwater treatment system. |
|  |  |  |
| **F.** | **Reduction of pollutants** | |
|  |  | Provide an estimate of the reduction in pollutants.  ***Note:*** *When applicable, the estimate must include any pollutants causing or contributing to the impairments in receiving waters.* |
|  |  |  |

Federal Water Pollution Control Act Sec. 602 (b) (13)

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|  | Submit a *Cost and effectiveness certification form.* |

Stormwater Project Plan supplement

Minn. R. 7077.0277, subp. 3, A. - F.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **A.** | **Environmental Information Worksheet (EIW)** | | | | | |
|  |  | Include a completed EIW. | | | | |
| **B.** | **Public notice** | | | | | |
|  |  | Provide a complete list of addresses the commissioner will use for a 30-day public notice of a summary of the Environmental Information Worksheet.  ***Note:*** *The addresses used for public notice purposes must be listed on a form prescribed by the commissioner* | | | | |
| **C.** | **Public hearing** | | | | | |
|  |  | Date of public hearing: |  | |  | |
|  |  | Provide a summary of the information presented and the public comments received at a public hearing (required under subp. 4): | | | | |
|  |  |  | | | | |
|  |  | Provide a summary of the action taken to address those comments: | | | | |
|  |  |  | | | | |
| **D.** | **Formal resolution** | | | | | |
|  |  | A formal resolution of the municipality’s governing body adopting the Stormwater Project Plan. | | | | |
|  |  | Date of resolution adoption: | |  | |  |
| **E.** | **Ordinances and intermunicipal agreements** | | | | | |
|  |  | Provide a list of ordinances and intermunicipal agreements necessary for the successful implementation and administration of the project: | | | | |
|  |  |  | | | | |
| **F.** | **Certification** | | | | | |
|  |  | Provide a certification from the appropriate county or watershed management organization assuring that the Stormwater Project Plan is consistent with the comprehensive local water plan. | | | | |