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| Minnesota Pollution Control Agency (MPCA), 520 Lafayette Road North, St. Paul, MN 55155-4194 | State Environmental Review Process (SERP) Mailing List Form  Clean Water State Revolving Fund Program  Minnesota Rules 7077.0272, subp. 2.a.A.  Minnesota Rules 7077.0277, subp. 3.B.  Doc Type: Wastewater Point Source |

Instructions:This is the complete mailing list that the Minnesota Pollution Control Agency (MPCA) will use to public notice the Environmental Summary or other environmental review documents. Please type names and addresses on this form and return to the MPCA review engineer. This list should be considered the minimum. If a more substantial mailing list is available for the Public Participation Program, it should be added to this mailing list. **Please return this mailing list in Microsoft Word format only.**

## **Example address blocks:**

|  |  |
| --- | --- |
| The Honorable Jane Doe  Minnesota State Senator  123 State Office Building  St. Paul, MN 55113  jane.doe@state.mn.us | John Doe, City Administrator  City of Anytown  123 Main Street  Anytown, MN 55101  john.doe@state.mn.us |

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| **Municipality name:** | | |  | **MPCA Project number:** |  |
| **Contact name:** | |  | | **Phone number:** |  |
|  | | *(person completing the form)* | |  |  |
| **Email:** |  | | |  |  |

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| **Project Name/Description:** | |
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## **Public notice mailing address and email information**

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| **1.** | **The Honorable State Senator:** | | **4.** | **City Administrator/Clerk:** | |
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| Email: |  | Email: |  |
| **2.** | **The Honorable State Representative:** | | **5.** | **Engineering Consultant:** | |
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| Email: |  | Email: |  |
| **3.** | **The Honorable County Board Chair:** | | **6.** | **County Planning and Zoning Office:** | |
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| Email: |  | Email: |  |
| **7.** | **The Honorable Mayor:** | | **9.** | **Watershed District (if established):** | |
|  |  | |  |  | |
| Email: |  | Email: |  |
| **8.** | **Township Board Clerk:\*** | | **10.** | **Regional Development Commission:** | |
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| Email: |  | Email: |  |

**\****Include if any portion of the project (including the facility, interceptor, influent or outfall lines) will be located in the township(s).*

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| **Federal agencies:** |  | **State agencies:** |
| ATTN: Project Leader  U.S. Fish and Wildlife Service  Minnesota-Wisconsin Field Office E.S.  4101 American Boulevard East  Bloomington, MN 55425-1665  [TwinCities@fws.gov](mailto:TwinCities@fws.gov) |  | ATTN: Jill Townley  MN Department of Natural Resources  Environmental Review Unit  500 Lafayette Road  St. Paul, MN 55155-4025  [jill.townley@state.mn.us](mailto:jill.townley@state.mn.us) |
| ATTN: Environmental Compliance Chief  St. Paul District  U.S. Army Corps of Engineers  332 Minnesota St., Suite E1500  St. Paul, MN 55101  [usace\_requests\_mn@usace.army.mil](mailto:usace_requests_mn@usace.army.mil) |  | ATTN: Deputy State Historic Preservation Officer State Historic Preservation Office  50 Sherburne Ave, Suite 203  St. Paul, MN 55155  [ENReviewSHPO@state.mn.us](mailto:ENReviewSHPO@state.mn.us) |
| ATTN: Regional Environmental Officer  Federal Emergency Management Agency  Region V Office  536 South Clark Street, 6th Floor  Chicago, IL 60605  [fema-r5-environmental@fema.dhs.gov](mailto:fema-r5-environmental@fema.dhs.gov) |  | ATTN: Cultural Resource Managers  MN Indian Affairs Council  161 Rondo Avenue, Suite 919  St. Paul, MN 55103  Include **all** in correspondence:  [george.goggleye@state.mn.us](mailto:melissa.cerda@state.mn.us)  [lilly.geraghty@state.mn.us](mailto:lilly.geraghty@state.mn.us)  isacc.weston@state.mn.us |

| **Interested Parties:** | | |  | **Interested groups:** (i.e., homeowners associations, environmental, business, civic, etc., organizations) | |
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**Property owners**

Property owner list should include all property owners of the site to be, or which has been previously acquired. For pond systems, include the property owner(s) of the pond site, spray irrigation site(s) and all property owners of homes within one-fourth mile of the pond site and any clusters of homes within one-half mile of the pond site.

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