

City Solid Waste Collection Best Management Practice Options

Good Collection Practices

Cities in 2015 that have adopted one of these options below include: Chanhassen, Cottage Grove, Newport, Carver, and Chaska.

□ **Hauler Licenses**

Require licensing of all residential trash and recycling haulers.

- See the [Good License Template](#) for legal language that would be adopted by ordinance.
- See the [Hauler Services Agreement](#) for a template to use in contracting for solid waste / recycling services.

□ **Hauling Districts, Option One: Resident-Organized**

Provide and promote “Do-it-Yourself” directions to residents who can then self-organize neighborhood blocks to be serviced by only one hauler (or one trash and one recycling hauler) on only one day each week.

- See [guidebooks](#) from Chanhassen, Dakota Valley Recycling, and St. Paul's Macalester-Groveland neighborhood in the MN GreenStep Cities best practice action 22.6 at <http://www.MnGreenStep.org>

□ **Hauling Districts, Option Two: City-Established**

Establish residential geographic collection zones for trash and recycling haulers. This keeps trucks in a delineated neighborhood only on a specified day each week, instead of allowing trucks anywhere in the City on any day. This is a benefit to public safety, road wear and tear expenses, reduction in noise, and neighborhood aesthetics. Garbage and recycling carts serviced at the curb would only be put out and in public sight one day each week in a neighborhood.

- See the [Road Wear-and-Tear Calculator](#) from MnDOT under GreenStep action 22.6
- See the [Good License Template](#).
- See the [Hauler Services Agreement](#).

Better Collection Practices

□ **City Contracting for Residential Recycling via RFP**

Organize city-wide collection of recyclable materials via a standard Request for Proposals (RFP) procurement process. Contracting for City-wide recycling services does not require that the City use the Organized Collection process cited in M.S. 115A.94, Subd. 4d. The City can issue a single RFP for recyclables collection and processing and marketing, or a separate RFP for recyclables collection and a separate RFP for processing and marketing of recyclables.

Selected examples in 2015 of Cities that use a City-wide contract(s) for recycling services include: White Bear Lake, Lauderdale, Falcon Heights, and Maplewood.

- See [RFP Scope of Services Framework: Residential Recycling](#).

□ **City Contracting for Multiple-Materials Collection via RFP**

Organize city-wide collection of recyclable materials, yard waste and source-separated organic materials (SSO) via a standard Request for Proposals (RFP) procurement process. Contracting

for such services does not require that the City use the Organized Collection process cited in MN Stat. 115.A. The City can issue a single RFP for recyclables, yard waste and SSO collection, processing and marketing -- OR -- separate RFPs for (1) recyclables collection, (2) yard waste and SSO collection, (3) processing and marketing of recyclables, (4) processing and marketing of yard waste and SSO, or (5) a combination of (1) - (4).

- See RFP Scope of Services Framework: Residential Collection of Recycling, Yard Waste and Source Separated Organic Materials

Best Collection Practices

- **City Contracting for Trash & Multiple-Materials, Option One: Hauler Agreement**
Negotiate and agree with existing licensed haulers for city-wide collection of trash, bulky waste, recyclable materials, yard waste and source-separated organic materials (SSO). Unless the City has previously contracted for these services, the City must comply with the 60-day hauler negotiation provisions of M.S. 115A.94, Subd. 4d.
 - See Organized Collection Process Flow Chart.

- **City Contracting for Trash & Multi-Materials, Option Two: RFP**
Organize city-wide collection of trash, bulky waste, recyclable materials, yard waste and source-separated organic materials (SSO) via a standard Request for Proposals (RFP) procurement process.

Cities that have previously contracted for these services may, under Minnesota law, use an RFP process.

Cities that have NOT previously contracted for these services AND THAT HAVE negotiated for 60 days or more with existing licensed haulers under M.S. 115A.94, Subd. 4d may also contract for trash and multi-materials collection via an RFP process, resulting in selection of one contractor or a consortium of contractors (preferred by some cities so as to support local businesses and hauler competitive innovation).

 - See Organized Collection Process Flow Chart.
 - See two RFP Scope of Services Frameworks: (1) Solid Waste Collection Services and (2) Residential Collection of Recycling, Yard Waste and Source Separated Organic Materials.