



**Minnesota Pollution Control Agency**

520 Lafayette Road North  
St. Paul, MN 55155-4194

# Class C Operator Training Checklist

## Underground Storage Tank Program

*Doc Type: Regulated Party Response*

**Instructions:** You can help Class C Operators at your facility fulfill their training requirements in many ways. Below is a guideline that can be used; there is also a list of training providers on the Minnesota Pollution Control Agency (MPCA) Web page at [www.pca.state.mn.us/index.php?option=com\\_k2&view=item&id=2284&Itemid](http://www.pca.state.mn.us/index.php?option=com_k2&view=item&id=2284&Itemid). Please note the MPCA does not approve training providers for Class C Operators. Class C Operators must be trained prior to assuming responsibility for the tank system. At least one Class C Operator (or higher class) must be present onsite while the tank system is operating. If your facility is a service station and allows customer fueling via pay at the pump only (meaning the convenience store is closed, no employees present) you are required to post a sign with the name and address of the facility and the telephone number of the facility owner, operator, or local emergency response. Training records must be immediately available.

### Facility Information

Emergency phone number: \_\_\_\_\_

Class A Operator name: \_\_\_\_\_

Class A Operator name: \_\_\_\_\_

**Check each area of training related to the Operator’s specific duties upon completion:**

- Fuel Pump Emergency Shut-offs: Location(s) and Usage
- Leak Detection Console: Warnings, Alarms, and Response
- Other Warnings and Alarms
- Responding to Spills: Who to Call
- Responding to Spills: Absorbents - Location, Use, and Disposal

### Certification

**Class C Operator**

*By my signature below, I certify that I have received training in the listed topic areas.*

Print name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Class A/B Operator**

*By my signature below, I certify that I have trained the employee named above in the listed topic areas.*

Print name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### For Further Assistance

To request state assistance or to report a petroleum or hazardous materials spill, contact:

**Minnesota Duty Officer**  
651-649-5451 or 800-422-0798

**Note: All petroleum spills greater than five gallons and hazardous material spills are required to be reported.**