

# 2025 Wastewater Treatment Basic



## Training

Check-in:

December 16, 2025: 7:30 a.m. – 8 a.m.

Workshop:

December 16, 17: 8 a.m. – 4 p.m.;  
and December 18, 8 a.m. – 11:30 a.m.  
(Continental breakfast and lunch are  
provided all 3 days.)

## Training Location

MnDOT Training & Conference Centers  
1900 County Road I West  
Shoreview, MN 55126

## Lodging

Country Inn & Suites by Radisson  
5995 Rice Creek Parkway  
Shoreview, MN 55126

You can reserve your room online at:

[www.choicehotels.com/reservations/groups/NS48D2](http://www.choicehotels.com/reservations/groups/NS48D2)

Or call 612-255-0562 and mention group code NS48D2.

**Cost** \$585

## Hours

You must attend December 16,  
December 17 until 4 p.m., and  
December 18 until 11:30 a.m. to receive  
16 WW hours.

A basic- to intermediate-level course  
geared toward the proper operation and  
maintenance of biological wastewater  
treatment facilities. Covers wastewater  
terminology, secondary treatment  
types, wastewater math, sampling  
process and procedures, reporting,  
safety and more. This course is intended  
for entry-level operators or as a  
refresher for experienced operators.

Exam offered on the last day.

Exam application and payment are separate and must be postmarked by December 3, 2025.

<https://www.pca.state.mn.us/sites/default/files/wq-wwtp8-00.docx>

### For certification and exam questions:

Tracy Finch

651-757-2103 or 800-657-3659

[tracy.finch@state.mn.us](mailto:tracy.finch@state.mn.us)

### For registration questions:

Christi Torgusson

651-757-2482 or 800-657-3864

[christi.torgusson@state.mn.us](mailto:christi.torgusson@state.mn.us)

# Registration

Wastewater Treatment Basic, December 16-18, 2025  
MnDOT Training & Conference Centers, Shoreview, MN



Exam application and payment are separate and must be postmarked by December 3, 2025.:

<https://www.pca.state.mn.us/sites/default/files/wq-wwtp8-00.docx>

For registration questions contact Christi Torgusson  
651-757-2482 or 800-657-3864 [christi.torgusson@state.mn.us](mailto:christi.torgusson@state.mn.us)

**Registration fee: \$585**

(Please copy to register more than one person.)

Legal name (print)

Business/employer

Business address

City, State, ZIP

Telephone

Email

**Tennessee Warning:** Some of the information you are being asked to provide on this form (i.e., some of your credit card details) is classified by state law (Minn. Stat. § 13.37, subd. 1a) as private data. You are being asked to provide this information to assist the Minnesota Pollution Control Agency in processing your training payment. You are not required to provide any of the requested information. If you provide the requested information, this will assist the agency in processing your payment. If you do not provide this information, the agency may be unable to process your payment. The private information that you provide will be available only to those within the agency and the State whose work assignments reasonably require access to it and to other entities/persons authorized by law or court order.

## Payment for training

### Credit Card

Amount

Card #

Expires

Cardholder name

Security code

Address

City, State, ZIP

Email

Telephone

Cardholder signature

DO NOT email this form with credit card information!

US BANK will be charging a separate service fee of 2.15% for all credit card transactions and 1.25% for all debit card transactions. A separate *non-refundable* service fee will be displayed on your credit card statement, in addition to the MPCA charged training fee.

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### Check

Check #

Amount

payable to:

Minnesota Pollution Control Agency

**Mail** with payment to:

Minnesota Pollution Control Agency

ATTN: Fiscal – 6

520 Lafayette Rd. North

St. Paul, MN 55155-4194

**Fax** with payment to 651-797-1385.

**OR**

**Email** without payment to:

[christi.torgusson@state.mn.us](mailto:christi.torgusson@state.mn.us) to

receive an invoice and link for the option to pay online.