|  |  |
| --- | --- |
| Minnesota Pollution Control Agency (MPCA), 520 Lafayette Road North, St. Paul, MN 55155-4194 | Nonmetallic mineral processing general permit application review  Completeness checklist  Air Quality Permit Program  *Doc Type: Permitting Checklist* |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facility name: |  | | | | Tracking number: | | |  | |
| AQ Facility ID number: | |  | Agency Interest ID number: |  | | Date received (mm/dd/yyyy): | | |  |
| Date review completed (mm/dd/yyyy): | | |  | Reviewer’s name: | | |  | | |

## Tier I Review

**The Permit Document Coordinator will return a permit application if missing any of the following:**

|  |  |
| --- | --- |
| * Form SCP-01 or signature | * Check for appropriate fee |

## Tier II Review

Return an application as incomplete if any of the boxes in the “No” column are checked.

**Key:**

**Yes = Present/Yes/Complete**

**No = Missing/No/Incomplete**

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **Submitted?** | |
| **Form number** | **Form name** | **Yes** | **No** |
| SCP-01 | Submittal cover page |  |  |
| NM-02 | Facility information |  |  |
| NM-00 | Qualifications review checklist |  |  |
| NM-EN | Stationary internal combustion engines fuel use (if applicable, include with application) |  |  |
| NM-EQ | Equipment description and notification |  |  |
| NM-05 | Insignificant activities list |  |  |
| NM-RE | Location notification (Use one form for each site; duplicate form as needed) |  |  |
| NM-06 | Compliance certification |  |  |