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| Minnesota Pollution Control Agency (MPCA), 520 Lafayette Road North, St. Paul, MN 55155-4194 | Brownfield Assessment Grant Application  MPCA Brownfield Program  *Doc Type: Brownfield Assessment Grant Application* |

**Instructions:** Review the Brownfield Grants Program Guidelines below to determine whether your project is eligible for funding. Provide as much information as you can for each question and contact us at 651-757-2904 if you need help.

Please attach this completed form to the cover letter (see page 3) and attach any other supporting information (pictures, support letters, etc.) and email the package to [brownfieldgrants.MPCA@state.mn.us](mailto:brownfieldgrants.MPCA@state.mn.us).

**Section 1. Property Description**

|  |  |
| --- | --- |
| **1.** | **Provide the property name and any aliases or historic names the property is known by. A current or preferred project name will also work.** |
|  |  |
| **2.** | **List the street address of the property, the city, county, and parcel identification number(s), if known.** |
|  |  |
|  |  |
|  |  |
| **3.** | **List the size of the property, in acres.** |
|  |  |
| **4.** | **Submit a map of the property that clearly shows the outline of the property boundary (look on your County’s property map webpage).** |
| **5.** | **List and describe any known or suspected areas of contamination and contaminants of concern at the property.** |
|  |  |
|  |  |

**Known or suspected sources/wastes** – Indicate if the sources of contamination/wastes are known (“K”) or suspected (“S”):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Foundry sand | Surface spills | | Routine industrial operations | Transformer |
| Dumping or buried drums | Burning of materials | | Underground pipeline or tank | Lagoon |
| Contaminated building | Industrial accident | | Aboveground pipeline or tank | Fly ash |
| Old, imported fill | Other (specify): |  | | |
| Unknown |  |  | | |

**Past use of the property** – Indicate if the sources of contamination/wastes are known (“K”) or suspected (“S”):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Service station | | Salvage yard | Pipeline | Drycleaner |
| Coal gas manufacturer | | Electroplater | Manufacturing | Unknown |
| Bulk plant | | Tannery | Landfill (dump) |  |
| Other (specify): |  | | | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **6.** | | **Identify the current landowner:** | | | | | | | | | | | |
|  | | Name: | | |  | | | | | | | | |
|  | | Mailing address: | | | |  | | | | | | | |
|  | | City: |  | | | | | | State: |  | | Zip code: |  |
|  | | Phone: | |  | | | |  | Email: |  | | | |
| **7.** | **How did the current landowner acquire the property?** | | | | | | | | | | | | |
|  | Purchase  Donation  Tax forfeit  Payment in lieu of taxes | | | | | | | | | | | | |
|  | Date of acquisition (mm/dd/yyyy): | | | | | |  | | | |  | | |
| **8.** | **Is there a potential health, safety, or ecological concern at the property? Check all that apply.** | | | | | | | | | | | | |
|  | The property is currently occupied by residents or employees.  The property poses a physical hazard to trespassers.  The contamination at the property may be affecting residents or employees of adjacent properties.  The property includes, or is adjacent to, a sensitive ecological area. | | | | | | | | | | | | |

**Section 2. Proposed Project Details**

|  |  |  |  |
| --- | --- | --- | --- |
| **1.** | Is there an anticipated final use for the property? | | |
|  | Yes Explain: |  | |
|  | Yes A developer is in place, but no final end users confirmed: | |  |
|  | No Project is included in the community’s comprehensive plan or being evaluated for redevelopment. | | |
|  | No Property is not included in community’s comprehensive plan or being evaluated for redevelopment. | | |
| **2.** | **Describe the proposed future use of the property (residential, recreational, commercial, industrial, green space, etc.):** | | |
|  |  | | |
| **3.** | **Is this a community driven project or does it have strong support within the community?** | | |
|  | Yes Describe how the project benefits the community. What steps have been taken and/or are planned to engage the local community? List the community groups that are active in the project area. | | |
|  |  | | |
|  | No  Unknown at this time. Explain below: | | |
|  |  | | |
| **4.** | **Provide a general timeframe for assessment activities that need to be performed.** | | |
|  |  | | |
| **5.** | **Has a Phase I Environmental Site Assessment (ESA) been completed?** | | |
|  | Yes  No If yes, please submit a PDF copy of the Phase I ESA with this application. | | |
| **6.** | **Have Phase II Environmental Site Assessment(s) been completed?** | | |
|  | Yes  No If yes, please submit PDF copies of any Phase II ESAs with this application. | | |

**Section 3. Information Certification**

I certify that the information provided in this application, the cover letter, and any attachments are true and correct.

**Note:** Environmental Consultants **cannot** sign applications. Electronic signatures are accepted.

**Applicant**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Print name: |  | Title: |  | |
| Signature: |  | Date (mm/dd/yyyy): | |  |
| Phone: |  | Email: |  | |

***[Letter template is to be copied onto the applicant’s letterhead.* Delete this page before submitting application form.]**

[Date]

VIA EMAIL

Minnesota Pollution Control Agency – Brownfield Assessment Grant

[brownfieldgrants.MPCA@state.mn.us](mailto:brownfieldgrants.MPCA@state.mn.us)

**RE: Request for MPCA Brownfield Assessment Grant Application**

Dear MPCA Brownfield Assessment Grant Coordinators:

Please consider this letter a request on behalf of [Name of Entity] for Minnesota Pollution Control Agency (MPCA) Brownfield Assessment Grant for the [Name of Property] located at [Property Street Address, City, County and State]. The property is shown on the attached map and includes [number] acres of land.

The property is presently owned by [name of individual, city, or public entity]. The property is presently [list current use] and is being considered for potential redevelopment.

[The property is located in a disadvantaged community and/or an environmental justice community as shown on the [United States Council on Environmental Quality (USCEQ) Climate and Economic Justice Screening Tool](https://screeningtool.geoplatform.gov/en/" \l "3/33.47/-97.5) and/or an environmental justice community as shown on the [United States Environmental Protection Agency (USEPA) Environmental Justice Screening and Mapping Tool](https://www.epa.gov/ejscreen) or the [MPCA Environmental Justice Mapping Tool](https://mpca.maps.arcgis.com/apps/MapSeries/index.html?appid=f5bf57c8dac24404b7f8ef1717f57d00)].

We understand that we will be contacted by the MPCA Brownfield Assessment Grant coordinators to inform us of the outcome of our application.

I can be reached at [phone number and email].

Sincerely,

[Name of applicant or applicant’s agent]

cc:

# Minnesota Pollution Control Agency Brownfield Assessment Grants - Program Guidelines

## **Purpose**

The MPCA has grant money available from the U.S. Environmental Protection Agency (EPA) to fund environmental assessments of brownfield properties to support redevelopment and reuse. The work is performed by MPCA contractors at no cost to the grant recipients.

## **Eligible Applicants**

Eligible sites in Minnesota can be publicly or privately owned with known or suspected contamination. Applicants who are determined to be responsible for the release/contamination are not eligible.

Applicants include, but aren’t limited to:

* Community organizations
* Local units of government
* Emerging developers (developers who have completed five or fewer projects)
* Tribal entities

## The MPCA seeks to fund projects:

* in disadvantaged communities or [areas of concern for environmental justice](https://mpca.maps.arcgis.com/apps/MapSeries/index.html?appid=f5bf57c8dac24404b7f8ef1717f57d00), when the project will benefit the existing neighborhood and avoid physical or cultural displacement.
* that provide community benefits and have community support.
* that create community greenspace.
* in small communities in greater Minnesota.

## **Eligible Activities**

* Phase I and Phase II environmental site assessments
* Sampling and analysis plans
* Hazardous materials building surveys to identify lead-based paint and asbestos containing materials
* Preparation of cleanup plans
* Community engagement for reuse planning
* MPCA Brownfield Program fees

MPCA staff perform technical reviews and approve work plans, investigation reports, and cleanup plans to ensure that environmental concerns are properly addressed during site redevelopment. The MPCA also provides liability assurance and environmental closure letters, as appropriate, for contamination identified at the property.

## **Ineligible Sites & Activities**

* Federal or State Superfund sites
* Closed permitted landfills
* Renovations or expansions for single family homes
* Building abatement that does not end in demolition
* Hazardous materials cleanup and/or abatement
* Cleanup actions
* Radon and mold abatement