



Minnesota
Pollution
Control
Agency

Generators of PCB-contaminated oil-filled electrical equipment must use this form to annually report PCB wastes disposed under a Phase-Out Agreement with the MPCA.

Note: The report may be completed electronically on the Web at <http://www.pca.state.mn.us/publications/w-hw4-48j.doc>.

Reports not filled out electronically should be typed or printed in ink.

PCB Phase-Out Report Form and Instructions

Waste/Hazardous Waste/#4.48j • January 2008

What are PCBs?

Polychlorinated biphenyls (PCBs) are a class of 209 man-made chemicals with varying toxicity, often used as insulators in electrical equipment. PCB chemicals range from thin, light-colored oils to yellow, viscous resins.

What is a PCB phase-out?

A PCB phase-out is the process of disposing of or retrofilling PCB-contaminated equipment before the end of its service life.

Before beginning a PCB phase-out, you must submit a *PCB Phase-Out Agreement Application* to the Minnesota Pollution Control Agency (MPCA) and get approval.

The *PCB Phase-Out Agreement Application and Instructions* is available at: <http://www.pca.state.mn.us/publications/w-hw4-48i.pdf>.

Fees on phase-out waste

In Minnesota, generators must pay fees on the amount of PCB waste generated annually. However, if you are doing a phase-out and have completed the application and received approval, the MPCA will waive fees on PCB phase-out wastes. To get PCB phase-out waste fees waived, submit a completed copy of the attached report to the MPCA with your annual hazardous waste license application, if you report to the MPCA.

If you report to and receive your license from one of the metro counties (Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, or Washington), submit your report with your annual hazardous waste license application to your county staff who will work with the MPCA.

Are all PCB waste fees waived?

No. Only fees on electrical equipment that is part of a PCB phase-out program and that is removed from service before the end of its normal service life are waived.

Examples of eligible equipment:

- energized equipment
- equipment in good condition stored for reuse
- debris from testing eligible equipment, such as contaminated personal protective equipment, samples, contaminated sorbents and contaminated containers

Waste that is *not* eligible for a fee waiver includes electrical equipment permanently removed from service due to failure or damage, and cleanup debris from a spill of in-service equipment.

Generator responsibilities

If you dispose of waste under a PCB phase-out agreement, you must ensure that all actions performed in implementing the agreement comply with federal Toxic Substances Control Act (TSCA) requirements.

An agreement does not authorize any actions in violation of the TSCA requirements, nor does approval indicate that the generator is in compliance with TSCA or Minnesota Hazardous Waste requirements other than reporting. The TSCA requirements are listed in MPCA hazardous waste fact sheets #4.48a, #4.48b, #4.48c, #4.48d, #4.48e, and #4.48g, available at <http://www.pca.state.mn.us/waste/pubs/business.html>.

General report information

Use this report to:

1. Report annually PCB wastes disposed of under a Phase-Out Agreement with the MPCA.
2. Request any changes to your existing PCB Phase-Out Agreement.

You may fill out the report electronically at <http://www.pca.state.mn.us/publications/w-hw4-48j.pdf>. If you do not fill it out electronically, type or print in ink. Submit this completed form with your annual hazardous waste license application to qualify to have annual fees associated with PCB phase-out waste waived.

More Information

The MPCA and your metropolitan county hazardous waste offices have staff that can help you. Contact your metropolitan county or the MPCA office nearest your facility at the following numbers.

Minnesota Technical Assistance Program (MnTAP) staff can provide information and resources to help you reduce waste.

Metro County Hazardous Waste Offices

Anoka County	763-422-7093
Carver County	952-361-1800
Dakota County	952-891-7557
Hennepin County	612-348-3777
Ramsey County	651-266-1199
Scott County	952-496-8475
Washington County	651-430-6655
Web sites	http://www.co.[county].mn.us

Minnesota Pollution Control Agency

Toll free (all offices)	1-800-657-3864
Brainerd	218-828-2492
Detroit Lakes	218-847-1519
Duluth	218-723-4660
Mankato	507-389-5977
Marshall	507-537-7146
Rochester	507-285-7343
St. Paul	651-296-6300
Willmar	320-214-3786
Web site	http://www.pca.state.mn.us

Minnesota Technical Assistance Program

Toll-free	1-800-247-0015
Minneapolis	612-624-1300
Web site	http://www.mntap.umn.edu



**Minnesota Pollution
Control Agency**

520 Lafayette Road North
St. Paul, MN 55155-4194

PCB Phase-Out Report Form

MPCA Use Only

Reviewer
<input type="checkbox"/> Yes <input type="checkbox"/> No
Complete
Date
2007 Amount for fee

Use this form to report hazardous waste PCBs generated last calendar year managed under a Phase-Out Agreement.

You may complete this report form electronically on the Web at
<http://www.pca.state.mn.us/publications/w-hw4-48j.doc>.

Print one copy of this Application for your files and mail the original to:

**PCB Program Coordinator
Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, Minnesota 55155-4194**

Use this form to report waste containing polychlorinated biphenyls (PCB) ≥ 50 parts per million disposed of under a PCB Phase-Out Agreement (Agreement) with the Minnesota Pollution Control Agency (MPCA). Use this form also to report progress towards completion of the Agreement and to request changes to the Agreement.

Generator name: _____ Generator ID number:* _____

*If you are performing a single Phase-Out Agreement under multiple Generator ID numbers, please fill out one form for each site.

Total 2007 PCB hazardous waste generated: _____ ☐ lbs ☐ gal ☐ kg

2007 PCB phase-out waste: _____ ☐ lbs ☐ gal ☐ kg

2007 PCB waste disposed as a result of equipment failure, damage, spill, or other ineligible cause: _____ ☐ lbs ☐ gal ☐ kg

Briefly summarize your objectives under the Agreement Schedule for Implementation for 2007:

Briefly summarize your accomplishments towards your objectives during 2007:

If you did not accomplish your objectives for 2007, please describe the good cause(s) which prevented you from doing so and describe what steps you have taken to prevent recurrence of the cause:

For descriptions of the four main areas of the Agreement reviewed below, please refer to MPCA hazardous waste fact sheet #4.48i, *PCB Phase-Out Agreement Application and Instructions*, available on the MPCA Web site at: <http://www.pca.state.mn.us/publications/w-hw4-48i.pdf>.

Briefly state any changes you would like to request to the Agreement's specific goals:

Briefly state any changes you would like to request to the Agreement's phase-out activities:

Briefly state any changes you would like to request to the Agreement's phase-out criteria:

Briefly state any changes you would like to request to the Agreement's schedule for implementation:

Please attach copies of all disposal manifests, including any mandatory attachments, for PCB waste disposed of under the Agreement. For any manifests containing both eligible and ineligible PCB wastes, please specify the waste items disposed under the Agreement.

- ☐ **PCB disposal manifests attached.**
- ☐ **My facility did not dispose of any PCBs under the Agreement during the last year.**

Certification

I certify under penalty of law that I have personally examined and am familiar with the information contained in this and all attached documents, and that based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the submitted information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

Name(*print*): _____

Title: _____

Signature: _____

Date: _____