



**Minnesota Pollution
Control Agency**

520 Lafayette Road North
St. Paul, MN 55155-4194

Project Establishment Form

EQuIS Database
Metadata Forms

Doc Type: STORET/EQuIS Project Establishment

Bold = required entry

Monitoring year: _____ **Today's date** (mm/dd/yyyy): _____

Project Information

Project name: _____
Example: Pelican River Watershed District Clean Water Partnership (EQuIS/WSD)

Project ID: PRJ0 _____
Example: PRJ01234 If unknown, contact EQuIS team member. (EQuIS/WSD)

Project contract number: _____
Example: B12345 (EQuIS)

Project is (check one): ☐ New ☐ Updated

Project purpose: ☐ Protection ☐ Restoration ☐ Both
(WSD)

Monitoring type (check one): ☐ Condition ☐ Effectiveness ☐ Problem investigation
(WSD)

Project type (check one):
☐ 319 ☐ Watershed Restoration and Protection (WRAP) ☐ Surface Water Assessment Grant (SWAG)
☐ Clean Water Partnership (CWP) ☐ Volunteer project ☐ Special project ☐ WRAP
☐ Other (explain): _____
(WSD)

Start date (mm/dd/yyyy): _____ **End date** (mm/dd/yyyy): _____
Example: 06/01/2013 (EQuIS/WSD) Example: 06/01/2015 (EQuIS)

Does this project submit the same data to Minnesota Pollution Control Agency (MPCA) another way? ☐ Yes ☐ No

If so, how? _____
Example: Citizen Lake Monitoring Program

Lead organization name: _____

Local project coordinator (project manager): _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ E-mail: _____

MPCA project manager: _____
(WSD)

Laboratory Name(s) (List all) _____

(Please fill out the front and back of this form.)

Field Procedure Information (Provide a monitoring plan with standard operating procedures in electronic form if possible.)

Sample collection method(s): _____
Example: grab with weighted bucket

Transparency tube type (stream sampling only): ☐ T-tube ☐ Secchi tube

Field measurements – methods and instrumentation:

Example: pH, spec. cond., temp., and DO with Hydrolab; transparency with t-tube

Probe - make and model: _____

Field turbidimeter or probe make and model (if different from above): _____

Flow method (stream sampling only): _____

Stage method (if applicable): ☐ Tape-down distance ☐ Wire-weight ☐ Relative water level, tape-down method

☐ Automated stage recorder ☐ Other (please describe): _____

Gage method (if applicable): ☐ Staff ☐ USGS

☐ Other (please describe): _____

Locations to be Visited (Enter field information for stream or lake)

Field name or Lake name (ex. Site 1 or Lake Harriet)	Location ID (ex. S005-545 or 27-0016-00-101)	Location description (ex. Str.wtr. inlet to Crow R, New London, MN)

Documentation

EQuIS contact: _____ Date established (mm/dd/yyyy): _____
(WSD)