



**Minnesota Pollution  
Control Agency**

520 Lafayette Road North  
St. Paul, MN 55155-4194

# Project Establishment Form

**EQuIS Database**

Metadata Forms

Doc Type: STORET/EQuIS Project Establishment

**Bold = required entry**

**Monitoring year:** \_\_\_\_\_ **Today's date** (mm/dd/yyyy): \_\_\_\_\_

## Project Information

**Project name:** \_\_\_\_\_

*Example: Pelican River Watershed District Clean Water Partnership (EQuIS/WSD)*

**Project ID:** PRJ0 \_\_\_\_\_

*Example: PRJ01234 If unknown, contact EQuIS team member. (EQuIS/WSD)*

**Project contract number:** \_\_\_\_\_

*Example: B12345 (EQuIS)*

**Project is** (check one): ☐ New ☐ Updated

**Project purpose:** ☐ Protection ☐ Restoration ☐ Both  
(WSD)

**Monitoring type** (check one): ☐ Condition ☐ Effectiveness ☐ Problem investigation  
(WSD)

**Project type** (check one):

☐ 319 ☐ Watershed Restoration and Protection (WRAP) ☐ Surface Water Assessment Grant (SWAG)

☐ Clean Water Partnership (CWP) ☐ Volunteer project ☐ Special project

☐ Other (explain): \_\_\_\_\_  
(WSD)

**Start date** (mm/dd/yyyy): \_\_\_\_\_ **End date** (mm/dd/yyyy): \_\_\_\_\_

*Example: 06/01/2011 (EQuIS/WSD)*

*Example: 06/01/2013 (EQuIS)*

Does this project submit the same data to Minnesota Pollution Control Agency (MPCA) another way? ☐ Yes ☐ No

If so, how? \_\_\_\_\_

*Example: Citizen Lake Monitoring Program*

**Lead organization name:** \_\_\_\_\_

**Local project coordinator** (project manager): \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**MPCA project manager:** \_\_\_\_\_

(WSD)

**Laboratory Name(s)** (List all)

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(Please fill out the front and back of this form.)

## Field Procedure Information (Provide a monitoring plan with standard operating procedures in electronic form if possible.)

**Sample collection method(s):** \_\_\_\_\_  
*Example: grab with weighted bucket*

**Transparency tube type (stream sampling only):** ☐ T-tube ☐ Secchi tube

### Field measurements – methods and instrumentation:

*Example: pH, spec. cond., temp., and DO with Hydrolab; transparency with t-tube*

Probe - make and model: \_\_\_\_\_

Field turbidimeter or probe make and model (if different from above): \_\_\_\_\_

DO method: ☐ Optic/LDO ☐ Membrane electrode ☐ Other (please describe): \_\_\_\_\_

**Flow method (stream sampling only):** \_\_\_\_\_

**Stage method (if applicable):** ☐ Tape-down distance ☐ Wire-weight ☐ Relative water level, tape-down method

☐ Automated stage recorder ☐ Other (please describe): \_\_\_\_\_

**Gage method (if applicable):** ☐ Staff ☐ USGS

☐ Other (please describe): \_\_\_\_\_

## Locations to be Visited (Enter field information for stream or lake)

Field name or Lake name (ex. Site 1 or Lake Harriet)	Location ID (ex. S005-545 or 27-0016-00-101)	Location description (ex. Str.wtr. inlet to Crow R, New London, MN)

## Documentation

EQuIS contact: \_\_\_\_\_ Date established (mm/dd/yyyy): \_\_\_\_\_  
(WSD)