



Feedlot Inspection Form Guidance Document

1. Purpose of Inspection: Check the box next to the primary reason you were at the site.
 - If the primary reason was for routine compliance inspections not related to construction or complaints, check the compliance box. If the primary reason was to check land application records or in-field practices in a targeted priority area/feedlot, check the land application box.
2. Inspection Date: Enter the date of the inspection.
3. Time: Enter the time of the inspection.
4. Weather Conditions: Enter the weather conditions during the time the inspection took place. (snow covered, wind direction and velocity, wet, dry, temperature, humidity, etc.)
5. Registration or Permit Number: Enter the registration or permit number of the facility you are inspecting.
6. Delegated County: Check the appropriate box to indicate if the county is delegated or not.
7. Owner Name: Enter the name of the owner(s) of the facility.
8. Operator Name: Enter the name of the operator(s) of the facility.
9. Owner Street Address, Telephone Number: Enter the street address and telephone number of the owner.
10. Facility Name, Street Address, and Telephone Number: Enter the legal name of the facility, the street address and telephone number.
11. Inspectors Name and Signature: Print and sign your name legibly in this space.
12. Others Present: List the names of others (CFO, MPCA staff, SWCD, NRCS, County staff, etc.) present during the inspection. The names indicated here would be left to the discretion of the inspector.
13. Location: Enter the county, township name, section and quarter section of the facility you are inspecting.
14. Parcel ID No.: If known, enter the parcel ID number.
15. Potential Discharge From: Check the appropriate box or boxes based on the discharge(s) that you feel may be occurring.
16. Potential Discharge To: Write the “discharge number” (1 – 9) from the “Potential Discharge From” section on the line(s) that corresponds to the location that you feel may be impacted by the discharge.



17. Distance: Enter the distance the discharge travels before entering the “Discharge feature” (i.e. lake, river, ditch, etc.)
18. Name of Surface Water: If there is a discharge to surface water, enter the name of the surface water, if it is known.
19. Name of Surface Water: Size: Indicate the size of the surface water in acres, if known, if it is a lake or a wetland.
20. Was an Actual Discharge Observed During the Inspection? Check yes or no, and if yes, describe the discharge in the comments section on page 2 of the inspection form.
21. Could the Feedlot Be Considered a CAFO? Check yes or no.
22. Unused Unsealed Well? Check yes or no as to whether there is an unused unsealed well on the property.
23. FLEVAL Rating: Indicate whether the file contains a FLEVAL rating for the site, if a FLEVAL should be performed, or if a FLEVAL is not applicable.
24. Compliance Questions: Check the appropriate box indicating whether or not the facility is in compliance with the section of the feedlot rules listed. Refer to the appendices as need.
 - Level I Review: Mandatory land application review for routine compliance inspections to determine whether the facility is testing soils and manure, keeping records, and maintaining a manure management plan, as required by rules. Conducted using Appendix 14.
 - Level II Review: A more detailed land application review that is conducted at designated targeted land application priority areas. A level II review may involve a close look at records and/or inspections of practices in the field. Conducted using Appendix 15.
25. Site Sketch or Aerial Photo: Attach one depicting the facility you are inspecting. If one already exists in the file, update it showing the changes to the site.
26. Compliance Status At The Time Of Inspection:
 - In Compliance: No current, unresolved issues or potential for discharges. All records, reports and inspection documents are current and available.
 - Conditional Compliance: Violations found that are not likely to cause a discharge. The violations may be “serious” but can be corrected in 30 days or less. Violations in *italics* would be classified as non-compliance if they are found to have caused environmental harm. In addition, repeat violations and/or violations that are not corrected as required should be classified as non-compliance.
 - Registration violations (7020.0350)
 - Failure to submit change of ownership forms (7020.0405, Subp. 4)
 - Noncompliance with OLA requirements (7020.2003, Subp. 4- 6)



- Conditional Compliance (continued):
 - *Accidental spillage of manure on roadways (7020.2010)*
 - Failure to notify commissioner of intent to construct a LMSA (7020.2100 Subp. 5)
 - Failure to keep records for livestock or manure source, not owned or produced by them (7020.2000, Subp. 6)
 - Failure to keep records of poultry barn floor testing (7020.2120, Subp. 5)
 - *Failure to properly operate/maintain a LMSA (7020.2100, Subp. 7)*
 - Failure to keep records for manure stockpile sites or manure compost sites (7020.2125, Subp. 3) & (7020.2150, Subp. 3)
 - *Failure to meet unpermitted/non-certified LMSA requirements (7020.2110)*
 - *Failure to meet poultry barn floor standards (7020.2120, Subp. 2 - 4)*
 - *Manure stockpiling in prohibited areas (7020.2125, Subp. 1)*
 - Failure to notify commissioner of intent to construct a poultry barn (7020.2120 Subp. 6)
 - *Failure to meet manure stockpiling standards (7020.2125, Subp. 2 - 4)*
 - Failure to notify commissioner of intent to construct a permanent manure stockpile (7020.2125, Subp. 4. E.)
 - *Failure to meet manure compost site requirements (7020.2150, Subp. 2)*
 - *Manure application in prohibited areas or failure to follow application requirements (7020. 2225, Subp. 1, 6, 7, 8)*
 - *Failure to meet manure land application standards (7020.2225, Subp. 2, 3, 4, 5)*
- Non-compliance: Violations that are causing or have the potential to cause a discharge, and violations that can not be corrected in 30 days or less.
 - Repeated conditional compliance violations
 - Failure to obtain a permit (7020.0355 - 7020.0535)
 - Failure to submit notification for >500 AU expansion or construction (7020.2000, Subp. 4)
 - Failure to submit notification for <300 AU expansion or construction (7020.2000, Subp. 5)
 - Violation of State ambient air quality standards (7020.2002)
 - Discharge to waters of the state and effluent violations (7020.2003, Subp. 1 - 3)
 - Illegal livestock access to prohibited waters (lakes) (7020.2015)
 - Violations of location restrictions and expansion limitations (7020.2005)
 - Failure to properly close a manure storage area (7020.2025)
 - Construction, expansion or modification of a LMSA in a prohibited area (7020.2100, Subp. 2)
 - Construction, expansion or modification of a LMSA not meeting design standards (7020.2100, Subp. 3 - 4)
 - Construction, expansion or modification of a LMSA without conducting inspections (7020.2100, Subp. 6)
 - Failure to follow Mn Statute 115.061: Duty to notify and avoid water pollution
 - Failure to prepare an EAW when required
 - Discharge of untreated sewage (7050.0210, Subp. 1)
 - Discharge which creates nuisance conditions (7050.0210, Subp. 2)



- Non-compliance (continued):
 - Discharge which causes pollution (7050.0210, Subp. 13)
 - Discharge into the saturated zone (7060.0600, Subp. 1)
 - Discharge into the unsaturated zone (7060.0600, Subp. 2)
 - Board of Animal Health Violations (Refer to BAH)
 - Not Applicable: Use this category if a routine compliance inspection was not conducted, such as a complaint investigation or an assistance visit.
27. Documentation: Check the box that is appropriate for the type of documentation you performed while doing the inspection.
28. Comments: Include any notes about unique features or characteristics found at the feedlot. Present the findings of facts, and incorporate any recommended short and long term corrective measures. Also include the rule citations for violations found during the inspection.
29. Manure Storage Structures and Manure Stockpiles (Section A): Complete this section as applicable. Attach additional sheets as needed.
30. Open Lots and Confinement Buildings (Section B): Complete this section as applicable. Attach additional sheets as needed.
31. Feedlot Status (Section C): Optional. This section can be modified as needed to fit the County's needs.
32. Additional Facility and Sensitive Area Information (Section D): Optional. This section can be modified as needed to fit the County's needs. DWSMA = Drinking Water Supply Management Area. WHPA = Well Head Protection Area
33. Animal Type Information (Section E): Optional. This section can be modified to fit the County's needs.