Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, MN 55155-4194

Permit Transfer/Name Change Form for Feedlots

NPDES/SDS Permit Program

Doc Type: Transfer/Modification

Instructions: Complete this form for Permit Transfer/Name Changes to the National Pollutant Discharge Elimination System (NPDES)/State Disposal System (SDS) Permit by printing or typing. Please keep a photocopy for your records.

Current Permittee Information

Current facility permit holder

Permittee name: _____ Phone number: _____

Mailing address: _____

City: _____ State: _____ Zip code: _____ Type of ownership: ☐ Public ☐ Private

Certification

Signature of current permit holder/previous owner authorizing permit transfer (if applicable) or attach written consent for permit transfer signed and dated by current permit holder. (Example: Letter, Bill of Sale, Tax Documents)

Name (please print): _____ Title: _____

Signature: _____ Date: _____

Facility location

Actual physical location of facility - must use actual street or highway address (no post office boxes).

Facility name: _____ Phone number: _____

Contact name (Operator): _____ Title: _____

Location address: _____

City: _____ State: _____ Zip code: _____

Permit Transfer or Name Change

Instructions: Complete Section 1 or 2 below, whichever is applicable. Complete separate forms for **each** permit name change or permit transfer.

Registration number of existing facility: _____ Permit number of existing NPDES and/or SDS Permit: MN _____

Section 1 – Name change (Ownership will remain the same, existing owner entity and/or facility name change.)

Permittee new name: _____ Phone number: _____

Mailing address: _____

City: _____ State: _____ Zip code: _____ Type of ownership: ☐ Public ☐ Private

Authorized agent: _____ Title: _____

Facility new name: _____ Phone number: _____

Contact name (Operator): _____ Title: _____

Section 2 – Permit transfer (Facility has been sold to or is being leased by.)

New Owner/Operator ☐ and/or Operator ☐ Public entity, city, or business firm legally responsible for facility operation

Permittee name: _____ Phone number: _____

Mailing address: _____

City: _____ State: _____ Zip code: _____ Type of ownership: ☐ Public ☐ Private

Authorized agent: _____ Title: _____

New facility name: _____ Phone number: _____

Contact name (Operator): _____ Title: _____

Note: Permit fee invoices should be mailed to: ☐ Owner/operator address ☐ Facility location address

Have the new owner(s), partner(s), or operator(s) had a criminal conviction(s) in state or federal court in the past five years involving violations of environmental rules, laws, or statutes? ☐ Yes ☐ No

If yes, please describe: _____

Application Fee

An application fee is required under Minn. Stat. § 116.07, subd. 4d (1990) and Minn. R. ch 7002 (Permit Fee Rules). This application fee must be submitted with the permit application. **The application fee is $620.**

Certification and Signature

Federal regulations (Section 309(c)(2) of the Clean Water Act and State regulations (Minn. R. 7001.0070) require the authorized signer to be one of the following:

A. For a corporation, a principal executive officer of at least the level of vice president.
B. For a partnership or sole proprietorship, a general partner or the proprietor, respectively.
C. For a municipality, State, Federal, or other public facility, either a principal executive officer or ranking executive official.
D. If the operator of the facility is different than the owner, both the operator and the owner according to items A to C.

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person, or persons, who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment."

New owner for permit transfers:

Name (please print): _____ Title: _____

Signature: _____ Date: _____

Reminders

☐ Did you sign the form?
☐ Did you attach your $620 application fee?
☐ Did you include consent signature for Permit Transfer?

Applications submitted without an authorized signature, the required application fee, and attachments, will be returned**. Please make your check payable to the** Minnesota Pollution Control Agency**. Send completed permit application, attachments (including plans and specifications, if applicable), and check to the address below (or find your regional office address at www.pca.state.mn.us/hot/feedlots.html#contacts).**