

### General Information about Deviation and Compliance Reporting

If your permit requires you to submit deviation reports or an annual compliance certification, you should use the *Deviation Reporting Forms* (DRFs) and Annual Compliance Certification Report (CR-04), unless you get Minnesota Pollution Control Agency (MPCA) approval to use another format or your facility's permit specifies otherwise. There are two separate DRF forms: DRF-1 and DRF-2.

**DRF-1** is used to report direct excess stack emissions recorded by Continuous Emission Monitoring Systems (CEMS) and Continuous Opacity Monitoring Systems (COMS).

**DRF-2** is used to report deviations recorded by periodic monitoring systems, deviations of permitted operating conditions and surrogate parameters whether recorded periodically or continuously, or potential excess emissions identified through recordkeeping.

*Some examples: flow rate, temperature, throughput, control equipment operating parameters, fuel-use records*

**CR-04:** is used to report facility compliance status at the end of each year *if required by your permit*.

#### Submit one copy to both:

Air Compliance Tracking Coordinator  
Minnesota Pollution Control Agency  
520 Lafayette Road North  
St. Paul, Minnesota 55155-4194

Or

E-mail a signed and scanned PDF copy to: [AQRoutineReport.PCA@state.mn.us](mailto:AQRoutineReport.PCA@state.mn.us)  
(see e-mail instructions in "Routine Air Report Instructions Letter" at <http://www.pca.state.mn.us/nwqh472>)

Mr. George Czerniak, Chief  
Air Enforcement & Compliance Assurance Branch  
EPA Region V  
77 West Jackson Boulevard  
Chicago, IL 60604

### General Facility Information

Facility name: \_\_\_\_\_

County: \_\_\_\_\_

This certification report covers the period of January 1 – December 31,

AQ file no.: \_\_\_\_\_

AQ permit no.: \_\_\_\_\_

Year: \_\_\_\_\_

### Reports Submitted and Which Included of Deviations

Provide the following information regarding each report that was submitted to the Minnesota Pollution Control Agency (MPCA) and which included deviations. Use the same numbering system as used in the facility permit.

☐ Check here if no deviations have been reported. **Only list reports which included deviations below.**

Type of deviation report	Period covered by report	Date of cover letter accompany report (mm/dd/yyyy)

### Certification

*I certify under penalty of law that I have reviewed this facility's compliance status with respect to all permit conditions for the above specified calendar year. I have determined, to the best of my knowledge, that this facility has been in continuous compliance with all permit conditions with the exception of those requirements listed in the above deviations report(s) which have been submitted to the Air Quality Compliance Tracking Coordinator at the MPCA.*

#### Responsible Official

Print name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Note:** The individual signing must meet the definition of "responsible official" in Minn. R. 7007.0100, subp. 21.