



Solid Waste Case Specific Beneficial Use Determination Application Checklist

Solid Waste Permit Program

Doc Type: Permit Application

Purpose: This checklist has been developed as a guide for permit application preparers and reviewers in order to assist with the submittal of a substantially complete permit application. Thoroughly review all applicable rules, statutes and guidance documents for further details and requirements. Minnesota Rules can be found at: <https://www.revisor.mn.gov/rules/>. All guidance documents can be found on the Minnesota Pollution Control Agency (MPCA) Solid Waste Publications webpage at: <http://www.pca.state.mn.us/lupg880>.

Many items listed below must be discussed in depth within the permit application submittal package. Be sure to include the most recently updated information, drawings and plans. Previously submitted documents **cannot** be referenced; all necessary documents must be included in this package. The permit application submittals should discuss all applicable MPCA Guidance Documents; include justification if the facility does not follow the guidance provided.

Instructions for permit application preparers: The following checklist must be completed and included with a permit application for all solid waste case specific beneficial use determination. In the table below, indicate in the far left column the name and page number(s) of the document where the specified rule requirement is addressed. If the rule requirement does not apply, please indicate with "n/a" for not applicable. **The permit application will be determined to be incomplete if there are any blank spaces in this column.**

Document and page number	Minn. R. citation	MPCA use only		
		Completeness review		Comments
		Admin	Technical	
	7001.3300, item A General description of the facility			
	7001.3300, item F Description of procedures, structures, or equipment used			
	7001.3300, item N(1 to 18) Topographic and development map			
	7001.3300, item P(1 to 9) Operations and maintenance manual			
	7001.3300, item S Full size copies of all engineering plan sheets			
	7035.2860, subp. 5(A) Description of the solid waste, manner in which it is generated, quantity generated, quantity to be utilized, and its proposed end use			
	7035.2860, subp. 5(B) Results of chemical and physical characterization of the solid waste done in accordance with part 7035.2861			
	7035.2860, subp. 5(C) Evaluation of the human health and environmental impacts the proposed use may have and a comparison of these impacts with those from other management alternatives for the solid waste			

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		Completeness review		Comments
		Admin	Technical	
	7035.2860, subp.5(D) Verification that the end product complies with industry standards and specifications for its intended use and a comparison of the chemical and physical characteristics of the solid waste proposed for use with the material it will replace			
	7035.2860, subp. 5(E) Description of the routine sampling and analysis that will be conducted of the solid waste to ensure that the information submitted for review is representative and the solid waste has consistent characteristics. The description must include the procedure and frequency of sampling and analysis, parameters to be analyzed, analysis methods, and laboratory reporting limits to be used			
	7035.2860, subp. 5(F) A copy of a contract to purchase or use the proposed product or other documentation proving that a market for the proposed product or use exists			
	7035.2860, subp. 5(G) Detailed description of how and where the product will be distributed. This should also include a detailed description of how the solid waste will be managed from the time it is generated until the time it will be utilized and the management practices that will be in place to ensure that human health and the environment are protected			
	7035.2860, subp. 5(H)(1) A complete description of the types of storage to be used prior to beneficial use			
	7035.2860, subp. 5(H)(2) A description of how the solid waste will be managed to meet the requirements in part 7035.2855			
	7035.2860, subp. 5(I) Description of any wastes that will need to be managed as a result of beneficially using the solid waste			
	7035.2860, subp. 5(J) Verification that local units of government with authority to regulate the proposed process or use of the solid waste have received a copy of this application and have been provided information on who to contact at the agency to provide comments on the proposed beneficial use activity			
	7035.2860, subp. 5(K) A proposal for notification of interested or affected parties. The agency shall review this proposal and make a determination on the appropriate notification procedures			