



**Minnesota Pollution
Control Agency**

520 Lafayette Road North
St. Paul, MN 55155-4194

GI-01-R

Facility Information – Supplemental Information
for Title V Reissuance
Air Quality Permit Program

Doc Type: Permit Application

Instructions on Page 2

- 1) AQ Facility ID No. (first 8 digits of permit number): _____
- 2) Facility Name: _____
- 3) **Corporate/Company Owner:**
Name: _____
Mailing Address: _____
City: _____ State: _____ ZIP code: _____
Owner Classification: ☐ Private ☐ Local Govt ☐ State Govt. ☐ Fed. Govt. ☐ Utility
- 4) **Corporate/Company Operator** (if different than owner):
Name: _____
Mailing Address: _____
City: _____ State: _____ ZIP Code: _____
- 5) **Co-permittee** (if applicable):
Name: _____
Mailing Address: _____
City: _____ State: _____ ZIP Code: _____
- 6) **Legally responsible official** for this permit/facility -- this must be a person meeting the criteria for signing the application (defined in Minn. R. 7007.0100, subp. 22), which is the person who performs policy or decision making functions for the company. (A delegate may be allowed in some cases. Please refer to the rule section listed above.)
Mr./Ms: _____ Phone: _____
Title: _____ Fax: _____
At (check one): ☐ Owner Address ☐ Operator Address ☐ Emission Facility Address
☐ Other (specify) _____
- 7) **Permit contact person** – this is the person the MPCA should call if there are questions about anything in the application.
Mr./Ms: _____ Phone: _____
Title: _____ Fax: _____
At (check one): ☐ Owner Address ☐ Operator Address ☐ Emission Facility Address
☐ Other (specify) _____
e-mail address: _____
- 8) **Emission Inventory and Billing contact person** – this is the person to whom the MPCA should send the annual emission inventory and emission fee invoices.
Mr./Ms: _____ Phone: _____
Title: _____ Fax: _____
At (check one): ☐ Owner Address ☐ Operator Address ☐ Emission Facility Address
☐ Other (specify) _____

- 9) Are you required to submit a *Toxics Release Inventory (Form R)* under SARA Title 313 for this facility? Call the Minnesota Emergency Planning and Community Right-to-Know (EPCRA) Program for more information (651-201-7417).
- ☐ Yes – Continue with this form. The following questions were not asked in previous applications, but are required under Minn. R. 7007.0500, subp. 2(N).
- ☐ No – Done with this form.
- 10) Are you required to prepare a pollution prevention plan under Minn. Stat. § 115D.07?
- ☐ Yes – Go to Question 11.
- ☐ No – Done with this form.
- 11) Have you submitted the most recent pollution prevention plan progress report to the Emergency Response Commission, as required under Minn. Stat. § 115D.08?
- ☐ Yes ☐ No, because: _____
- _____

Instructions for Form GI-01-R

- 1) **AQ Facility ID No.** -- Fill in your Air Quality (AQ) Facility identification (ID) Number (No.). This is the first eight digits of the permit number.
- 2) **Facility Name** -- Enter your facility name.
- 3) **Corporate/Company Owner** -- Fill in the owner name and mailing address. The owner receives the air emission permit from the MPCA. The owner is the "Permittee". Check the one "owner classification box" that most closely describes your facility.
- 4) **Corporate/Company Operator (if different from owner)** -- The operator runs the facility on a day-to-day basis. If a separate management company operates the facility, its name goes here. The operator is also a "Permittee". Fill in if applicable; if not, fill in "N/A".
- 5) **Co-permittee (if applicable)** -- If the emission facility has more than one owner, for example a partnership, then the second owner's name and address go here. Another example is two facilities, owned separately, where one facility exists to support the other; both facilities are subject to one permit and the two owners are considered co-permittees.
- 6) **Legally responsible official for this permit/facility** -- Fill in the name, title, phone number and fax number (if applicable) of the Legally Responsible Official. For the purpose of Form GI-01-R, the Legally Responsible Official must be a person meeting the criteria for signing the application (defined in Minn. R. 7007.0100, subp. 22), which is the person who performs policy or decision making functions for the company. (A delegate may be allowed in some cases. Please refer to the rule section listed above.)

Indicate which address applies to this person by checking the appropriate box.
- 7) **Permit contact** -- Fill in the name, title, phone number, fax number (if applicable), and e-mail address of the individual to whom the permit and other permitting correspondence should be sent. Indicate which address applies to this person by checking the appropriate box.
- 8) **Emission Inventory and Billing contact person** -- Fill in the name, title, phone number, and fax number (if applicable) of the individual to whom the annual emissions inventory and emissions fee billing should be sent. Indicate which address applies to this person by checking the appropriate box. Please identify only one person to be the contact for both the emission inventory and billing.
- 9) **Are you required to submit a Toxics Release Inventory (Form R) under SARA Title 313?** -- Call the Minnesota Emergency Planning and Community Right-to-Know Act (EPCRA) Program at 651-201-7417 -- Place a check in the appropriate box. If you are not required to submit a TRI, you need not answer the remaining questions on this form.
- 10) **Are you required to prepare a pollution prevention plan under Minn. Stat. § 115D.07?** -- Place a check in the appropriate box. In general, all facilities required to submit a TRI are also required to prepare a pollution prevention plan, but there are exceptions and alternatives. Call the Minnesota Emergency Planning and Community Right-to-Know Act (EPCRA) Program at 651-201-7417 if you have questions about this. If you are not required to prepare a pollution prevention plan, then you need not answer question 11.
- 11) **Have you submitted the most recent pollution prevention plan progress report to the Emergency Response Commission?** -- Place a check in the appropriate box. If you were required to prepare a pollution prevention plan, you are required to do progress reports. The Minnesota Pollution Control Agency (MPCA) is required under Minn. R. 7007.0850, subp. 2(A)(2) to report this in a public notice.