



Minnesota Pollution Control Agency

520 Lafayette Road North
St. Paul, MN 55155-4194

RP-01

Registration Permit Facility Information

Air Quality Permit Program

Doc Type: Permit Application

Instructions on Page 3

1a) **AQ Facility ID No.:** _____ 1b) **AQ File No.:** _____

2) **Facility name:** _____

3) **Facility location:**
Street address: _____

City: _____ MN County: _____ ZIP code: _____

Note: If the facility is or will be located within the city limits of Minneapolis, include a map showing the exact location.

Mailing address: _____

City: _____ State: _____ ZIP code: _____

4) **Corporate/Company owner:**

Name: _____

Mailing address: _____

City: _____ State: _____ ZIP code: _____

Owner classification: Private Local Govt State Govt. Federal Govt. Utility

5) **Corporate/Company operator (if different than owner):**

Name: _____

Mailing address: _____

City: _____ State: _____ ZIP code: _____

6) **Co-permittee (if applicable):**

Name: _____

Mailing address: _____

City: _____ State: _____ ZIP code: _____

7) **Legally responsible official for this permit/facility:**

Mr/Ms: _____ Phone: _____

Title: _____ Fax: _____

At (check one): Owner address Operator address Emission facility address

Other (specify): _____

8) **Contact person for this permit:**

Mr/Ms: _____ Phone: _____

Title: _____ Fax: _____

At (check one): Owner address Operator address Emission facility address

Other (specify): _____

E-mail address: _____

9) All billings for annual fees should be addressed to:

Mr/Ms: _____ Phone: _____

Title: _____ Fax: _____

At (check one): Owner address Operator address Emission facility address

Other (specify): _____

10) North American Industry Classification System (NAICS) and Standard Industrial Classification (SIC) Codes and description for the facility:

	NAICS	SIC	Description
Primary:	_____	_____	_____ / _____
Secondary (if applicable):	_____	_____	_____ / _____
Tertiary (if applicable):	_____	_____	_____ / _____

11) Primary product produced (or activity performed) at the facility is:

12) Facility is: Stationary Portable

13) Number of full time employees or equivalent FTE at this facility: _____

14) Check and complete the option that best applies:

New Facility. Construction will begin on (estimated date): _____

Existing Facility. Applying for the first time for any MPCA air emission permit.

Existing Facility. Moving equipment to new location/building on (estimated date): _____

Existing Facility. Facility currently has an air emission permit (Permit No. _____) Applying for a new Registration Permit (option indicated in item 14) because the facility is now or will be qualified for this option.

15) This application is for Registration Permit Option :

Option A Form RP-03 attached (required)
 Applicable NSPS Checklist form attached (required unless a copy of the applicable NSPS is attached instead).

Option B gallons/year of volatile organic compound (VOC)-containing materials = _____
(must be < 2000 gallons/year) based on: Purchase Use
 Form RP-04 attached (required only if estimating totals because there is less than 12 months' data)

Option C Form RP-C1 attached (required)
 Form EC-03 – Part 2 attached (required only if installing a non-emergency generator)
 Form RP-04 attached (required only if estimating totals because there is less than 12 months' data)

Option D Form RP-D1 attached (required)
 emission calculations attached (required)
 Material Safety Data Sheets (MSDS) attached (required if using MSDS information in calculations)
 Form RP-04 attached (required if estimating totals because there is less than 12 months' data)
 Form RP-D2 attached (required if using listed control equipment in calculations)
 Form RP-D3 attached (required if using control equipment employing hoods for capture)
 Form EC-03 – Part 2 attached (required if installing a non-emergency generator)
 Form RP-D4 attached (required)

All Options Submittal Cover Page (Form SCP-01) attached (required)
 Form RP-03 attached (required only if an NSPS applies)
 Applicable NSPS Checklist (Form NSPS-xx, whichever is applicable) attached (required only if an NSPS applies, unless a highlighted copy of the applicable NSPS is attached instead)
 Form RP-07 attached (required only if an area-source NESHAP applies)
 Highlighted copy of applicable area-source NESHAP attached (required only if Form RP-07 is required)
 Potential to Emit calculations if this is an existing facility applying for the first time for any MPCA air emission permit.

16) Person preparing this permit application:

Mr/Ms: _____

Title: _____

Phone: _____ Fax: _____ Date: _____

E-mail address: _____

Instructions for Form RP-01

- 1a) AQ Facility ID No.** -- Fill in your Air Quality (AQ) Facility identification (ID) Number (No.). This is the first eight digits of the permit number for all new permits issued under the operating permit program. If your facility has never been issued a permit under this program, leave this line blank.
- 1b) AQ File No.** -- Fill in your AQ File Number. This is the first group of characters in an Air Emission Facility Permit which was issued before October 1993. For example, for permit number 1899AB-93-OT-1, the AQ Facility ID number would be 1899AB. If you have never had an air quality permit, leave this line blank.
- 2) Facility name** -- Enter your facility name.
- 3) Facility location** -- Fill in the facility's street address and the city and county where the facility is located. Also indicate the facility's mailing address., if this is different from the facility's location (for example, if the mailing address is a P.O. Box). If the facility is or will be located within the city limits of Minneapolis, provide a map showing the exact location.
- 4) Corporate/Company owner** -- Fill in the owner name and mailing address. (By "owner" we mean a corporate or company name, not necessarily an individual.) The owner is issued the air emission permit from the Minnesota Pollution Control Agency (MCPA). The owner is the "Permittee". Check the one "owner classification box" that most closely describes your facility.
- 5) Corporate/Company operator (if different from owner)** -- The operator runs the facility on a day-to-day basis. If a separate management company operates the facility, its name goes here. The operator is also a "Permittee". Fill in if applicable. If not applicable, fill in "N/A".
- 6) Co-permittee (if applicable)** -- If the emission facility has more than one owner, for example a partnership, then the second owner's name and address go here. Another example is two facilities, owned separately, where one facility exists to support the other; both facilities are subject to one permit and the two owners are considered co-permittees.
- 7) Legally responsible official for this permit/facility** -- Fill in the name, title, phone number and fax number (if applicable) of the Legally Responsible Official. For the purpose of Form RP-01, the Legally Responsible Official must be a person meeting the criteria for signing the application (defined in Minn. R. 7007.0100, subp. 21), which is the person who performs policy or decision making functions for the company. (A delegate may be allowed in some cases. Please refer to the rule section listed above.)
- Indicate which address applies to this person by checking the appropriate box.
- 8) Contact-person for this permit** -- Fill in the name, title, phone number and fax number (if applicable) of the individual to whom the permit and other permitting correspondence should be sent. Indicate which address applies to this person by checking the appropriate box. Include the e-mail address at which the contact person can be reached.
- 9) All billings and annual fees should be addressed to** -- Fill in the name, title, phone number and fax number (if applicable) of the individual to whom the annual emissions inventory and emissions fee billing should be sent. Indicate which address applies to this person by checking the appropriate box.
- 10) North American Industry Classification System (NAICS) and Standard Industrial Classification (SIC) Codes and description for the facility** -- Fill in the primary (and secondary and tertiary if applicable) NAICS and SIC code(s) for the facility. A single stationary source may have more than one NAICS or SIC code. For example a facility makes and prints on cardboard boxes. The facility would have a primary SIC code of 2653. If the facility does some of its own printing on-site, it would have a secondary SIC code of 2751.
- 11) Primary product produced (or activity performed) at the facility is** -- Indicate the primary product or activity of your business.
- 12) Facility is stationary or portable** -- Indicate whether the facility is a stationary or a portable source. A portable facility is one that operates and moves from site to site. An example of a portable facility might be an asphalt plant.
- 13) Number of full time employees(FTE) at this facility:** Enter the number of people employed full-time (or FTE equivalent) at this facility.
- 14) Check and complete the option that best applies to this facility** -- Indicate whether this application is for a new facility, or if the facility exists and does or does not currently hold an air emissions permit.
- 15) This Application is for Registration Permit Option** -- Place a check-mark in the box corresponding to the Registration Permit Option for which you are applying (A, B, C, or D). Next to each option is a list of the additional forms or other information that may be required when applying for that type of permit. Please make sure all of the necessary forms and information are included with your application. The last row of the table lists forms that are or may be required for all Registration Permit Options.

The following New Source Performance Standards (NSPS) and area-source National Emission Standards for Hazardous Air Pollutants (NESHAP) may be applicable to a facility receiving a registration permit. If the facility is subject to any NSPS not on this list, or any NESHAP other than the area source standards listed, then the facility is not eligible for any registration permit. If an NSPS does apply, attach Form RP-03 and either a copy of the standard with the applicable portions highlighted, or include the appropriate NSPS Check-off Form (listed on the following table). If an area source NESHAP applies, attach Form RP-07 and a copy of the standard with the applicable portions highlighted.

Allowed NSPS (40 CFR Part 60) Subpart and Title	NSPS Check-off Form No.
Dc -- Standards of Performance for Small Industrial-Commercial-Institutional Steam Generating Units	NSPS-Dc
I -- Standards of Performance for Hot Mix Asphalt Facilities	NSPS-I
K -- Standards of Performance for Storage Vessels for Petroleum Liquids for Which Construction, Reconstruction, or Modification Commenced after June 11, 1973 and Prior to May 19, 1978	NSPS-K
Ka -- Standards of Performance for Storage Vessels for Petroleum Liquids for Which Construction, Reconstruction, or Modification Commenced after May 18, 1978 and Prior to July 23, 1984	NSPS-Ka
Kb -- Standards of Performance for Volatile Organic Liquid Storage Vessels (Including Petroleum Storage Vessels) for Which Construction, Reconstruction, or Modification Commenced After July 23, 1984	NSPS-Kb
DD -- Standards of Performance for Grain Elevators (constructed, reconstructed, or modified after August 3, 1978)	NSPS-DD
EE -- Standards of Performance for Surface Coating of Metal Furniture (constructed, reconstructed, or modified after November 28, 1980)	NSPS-EE
SS -- Standards of Performance for Industrial Surface Coating: Large Appliances (constructed, reconstructed, or modified after December 24, 1980)	NSPS-SS
JJJ -- Standards of Performance for Petroleum Dry Cleaners	NSPS-JJJ
OOO -- Standards of Performance for Nonmetallic Mineral Processors (constructed, reconstructed, or modified after August 31, 1983)	NSPS-OOO
TT -- Standards of Performance for Industrial Surface Cleaning of Plastic Parts for Business Machines (constructed, reconstructed, or modified after January 8, 1986)	NSPS-TT
GG -- Standards of Performance for Stationary Gas Turbines	NSPS-GG
III -- Standards of Performance for Stationary Compression Ignition Internal Combustion Engines	<i>No form available</i>

Allowed NESHAP (40 CFR Part 63)

Industry or Operation	Part 63 Subpart
Acrylic and Modacrylic Fibers Production	LLLLLL
Aluminum, Copper, and Other Nonferrous Foundries	ZZZZZZ
Asphalt Processing and Asphalt Roofing Manufacturing	AAAAAAA
Chemical Preparations Industry	BBBBBBB
Chromic acid anodizing; Decorative and Hard chromium electroplating (Chromium Electroplating)	N
Clay Ceramics Manufacturing	RRRRRR
Commercial dry cleaning (Perc) transfer machines	M
Commercial sterilization facilities	O
Ferroalloys Production Facilities	YYYYYY
Flexible Polyurethane Foam Production and Fabrication	OOOOOO
Gasoline Dispensing Facilities	CCCCCC
Gasoline Distribution Bulk Terminals, Bulk Plants, and Pipeline Facilities	BBBBBB
Halogenated solvent cleaners (Degreasing Organic Cleaners)	T
Hospital Sterilizers Using Ethylene Oxide	WWWWW
Industrial, Commercial and Institutional Boilers and Process Heaters	JJJJJ
Iron and Steel Foundries Area Sources	ZZZZZ
Lead Acid Battery Manufacturing	PPPPPP
Metal Fabrication and Finishing Sources	XXXXXX
Oil and natural gas production	HH
Paint Stripping and Miscellaneous Surface Coating Operations at Area Sources	HHHHHH

Industry or Operation	Part 63 Subpart
Paints and Allied Products Manufacturing	CCCCCCC
Plating and Polishing Operations	WWWWWWW
Polyvinyl Chloride and Copolymers Production	DDDDDD
Prepared Feeds Manufacturing	DDDDDDD
Reciprocating Internal Combustion Engines	ZZZZ
Secondary aluminum processing	RRR
Secondary Nonferrous Metals Processing	TTTTTT
Wood Preserving	QQQQQQ

16) **Person preparing this permit application** -- Fill in the name, title, phone number and fax number (if applicable), and e-mail address of the individual filling out this permit application. Include the date of application.