



Service Provider Exam Description

For Subsurface Sewage Treatment Systems

Introduction

The Minnesota Pollution Control Agency, in conjunction with a Steering Team and Sounding Board, has developed a Need to Know (N2K) document to identify the knowledge and skills each Subsurface Sewage Treatment System Service Provider is expected to acquire. The N2K document is the basis for a comprehensive exam consisting of 88 questions designed to test operator knowledge and skill level.

This document is intended as a study guide for operator exams. It lists percentages that weight the importance and complexity of each skill. As the N2K is updated, the exams and this document will also be updated.

Suggested Study Materials

- University of Minnesota Onsite Sewage Treatment Program Manual and Handouts
- Residential Onsite Wastewater Treatment Systems Manual by the Consortium of Institutes for Decentralized Wastewater Treatment
- Minn. R. chs. 7080-7083

I.	Become certified as a Service Provider	3%
II.	Obtain Service Provider business license	1%
III.	Conduct preliminary assessment	14%
IV.	Conduct site assessment	5%
V.	Conduct system assessment	25%
VI.	Complete sampling	1%
VII.	Interpret field sample results	6%
VIII.	Interpret laboratory sample results	9%
IX.	Evaluate overall system condition as acceptable or unacceptable	3%
X.	If overall system condition is unacceptable, troubleshoot system operation	28%
XI.	List changes in components or modifications to system	0%
XII.	Assess site status at conclusion of visit	2%
XIII.	Record maintenance and mitigation status	1%
XIV.	Submit reports to permitting authority and system owner	1%
XV.	Complete certified statement of system assessment	0%
	TOTAL:	100%

Questions

Should you have questions or comments on the Exam Description, contact Jane Seaver, N2K Coordinator, at 651-296-6300, 800-657-3864, or jane.seaver@pca.state.mn.us.