



Minnesota Pollution Control Agency

520 Lafayette Road North, St. Paul, MN 55155
651-757-2429 or 800-657-3864 Fax 651-297-2343

For Office Use Only	
Site #:	
County	

Notification/Change in Status for Aboveground Storage Tanks

Please type or use black/blue ink and complete all applicable sections as accurately as possible. If the site has more than 6 tanks, please photocopy this form prior to completion and submit additional sheets as necessary. If you have questions refer to directions or call.

Return the completed and signed form to **Attn. Joann Henry** at the above address.

A. Tank Location		Facility Information				Site Owner	
Site Name		Name					
Street		Street					
City	County	City					
State	Zip	State				Zip	
Contact Name	Phone	Contact Name				Phone	
Has the site been registered before?		Yes <input type="checkbox"/> No <input type="checkbox"/>		Does the site have SPCC plan (see directions) ?		Yes <input type="checkbox"/> No <input type="checkbox"/>	
Fill in if known	Site #	Major Facility #		Does the facility have a site diagram?		Yes <input type="checkbox"/> No <input type="checkbox"/>	
Type of Facility Service Station <input type="checkbox"/> Bulk Plant <input type="checkbox"/> Education <input type="checkbox"/> Industry/Manufacturing <input type="checkbox"/> Automotive <input type="checkbox"/> Agricultural Production <input type="checkbox"/> Transportation <input type="checkbox"/> Railroad <input type="checkbox"/> Residence <input type="checkbox"/> Utility <input type="checkbox"/> Gov. Federal <input type="checkbox"/> Gov. State <input type="checkbox"/> Gov. County <input type="checkbox"/> Gov. City <input type="checkbox"/> Food Processing/Storage <input type="checkbox"/> Hospital/Medical /Nursing <input type="checkbox"/> Farm <input type="checkbox"/> Office Building <input type="checkbox"/> Marina/Bait/Resort <input type="checkbox"/> Other <input type="checkbox"/> Is this facility located on Native American Lands? Yes <input type="checkbox"/> No <input type="checkbox"/>							
B. Site/Tank Action		Date	Tank #		If unknown assign (i.e. 1001,1002...)		
		DD/MM/YY	#	#	#	#	#
Site Name/Address Change		___/___/___					
Site Owner Change		___/___/___					
Tank Substance Stored Change			/ /	/ /	/ /	/ /	/ /
Tank/Piping Repaired/Upgraded			/ /	/ /	/ /	/ /	/ /
Tank Removed			/ /	/ /	/ /	/ /	/ /
Tank Temporarily Closed			/ /	/ /	/ /	/ /	/ /
Tank Out of Service			/ /	/ /	/ /	/ /	/ /
C. Tank System Information			Tank #		If unknown assign (i.e. 1001,1002...)		
			#	#	#	#	#
1. Capacity in gallons? (Size of Tank)							
2. Substance stored in tank? (Gas, Diesel, etc.)							
3. Date tank installed?		___/___/___	___/___/___	___/___/___	___/___/___	___/___/___	___/___/___
4. Year tank constructed (if different from above)							
5. Current tank status? (Active, Removed etc.)							
6. Tank within 500 ft. of a class 2 Surface water?		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
7. Is the tank indoors? (check qualification)		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
8. Is tank used for home heating?		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
9. Noncommercial residential or Farm tank		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
10. Are tank and piping labeled?		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
11. Tank type							
Steel		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fiberglass/Synthetic/Plastic		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stainless Steel		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (please describe)							
Double-Walled Tank		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Double-Bottom Tank		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

Tanks Number from pervious page	#		#		#		#		#		#		
12. Secondary Containment (Diking)	Side	Bot	Side	Bot	Side	Bot	Side	Bot	Side	Bot	Side	Bot	
Concrete	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Geosynthetic Clay Liner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Synthetic Membrane (Poly)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Fiber Glass	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Steel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Engineered Clay, Permeability in cm/second	x10 ⁻		x10 ⁻		x10 ⁻		x10 ⁻		x10 ⁻		x10 ⁻		
If using native soil, Permeability in cm/second	x10 ⁻		x10 ⁻		x10 ⁻		x10 ⁻		x10 ⁻		x10 ⁻		
Percent Containment of Tank (i.e. 100%, 110%)													
13. Corrosion Protection													
Sacrificial Anodes System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Impressed Current System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Draining Concrete Pad	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Internal Liner (in accordance w/ API 652)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Internal Inspection (in accordance w/ API 653)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14. AST Base Material (what is under tank)													
Concrete Slab or Pad	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Concrete Ring Wall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Asphalt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Ground (soil, rock, sand, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Supports (elevated above ground)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Impermeable Liner (describe)													
15. Overfill Protection													
High Level Alarm (visible or audible)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Automatic Shut-Off	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Mounted Sight Glass/Gauge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Manual Gauge (refer to directions)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16. Substance Transfer Area Safeguards	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Pad	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Curbed Pad	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Spill Box	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other (specify in comments box in directions)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
17. Leak Detection	MUST BE DONE AT LEAST MONTHLY												
Visual (elevated, draining concrete pad)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Interstitial Monitoring (DW tanks)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Soil Vapor Monitoring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
SIR (Statistical Inventory Reconciliation)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Monthly Reconciliation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
18. Tank Monitoring Frequency (weekly or 72hr)	Wk <input type="checkbox"/> 72 <input type="checkbox"/>	Wk <input type="checkbox"/> 72 <input type="checkbox"/>	Wk <input type="checkbox"/> 72 <input type="checkbox"/>	Wk <input type="checkbox"/> 72 <input type="checkbox"/>	Wk <input type="checkbox"/> 72 <input type="checkbox"/>	Wk <input type="checkbox"/> 72 <input type="checkbox"/>	Wk <input type="checkbox"/> 72 <input type="checkbox"/>	Wk <input type="checkbox"/> 72 <input type="checkbox"/>	Wk <input type="checkbox"/> 72 <input type="checkbox"/>	Wk <input type="checkbox"/> 72 <input type="checkbox"/>	Wk <input type="checkbox"/> 72 <input type="checkbox"/>	Wk <input type="checkbox"/> 72 <input type="checkbox"/>	
19. Type of Pipe (steel, plastic, fiberglass ect.)													
20. Piping Location (above or underground)	Ab <input type="checkbox"/> Un <input type="checkbox"/>	Ab <input type="checkbox"/> Un <input type="checkbox"/>	Ab <input type="checkbox"/> Un <input type="checkbox"/>	Ab <input type="checkbox"/> Un <input type="checkbox"/>	Ab <input type="checkbox"/> Un <input type="checkbox"/>	Ab <input type="checkbox"/> Un <input type="checkbox"/>	Ab <input type="checkbox"/> Un <input type="checkbox"/>	Ab <input type="checkbox"/> Un <input type="checkbox"/>	Ab <input type="checkbox"/> Un <input type="checkbox"/>	Ab <input type="checkbox"/> Un <input type="checkbox"/>	Ab <input type="checkbox"/> Un <input type="checkbox"/>	Ab <input type="checkbox"/> Un <input type="checkbox"/>	
21. Is Pipe Double-walled	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
22. Corrosion Protection on piping													
Sacrificial Anodes System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Impressed Current System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
23. Pipe Leak Testing (underground piping)													
Tracer Gas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Hydrostatic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Lock Down Pressures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sump Sensor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D. Signature	UNSIGNED FORMS WILL BE RETURNED. PLEASE RETAIN A COPY FOR YOUR RECORDS.												
Printed name of owner or authorized representative				Signature of owner or authorized representative						Date			
<i>I certify under penalty of law that the information submitted is accurate and complete to the best of my knowledge.</i>													

Directions and Comments

For Filling Out Aboveground Storage Tank Notification/Change in Status Form

A. Facility Information.

Fill out site and owner information. If the site has been registered before please include site number. For information regarding SPCC plans and if your facility requires one, contact the EPA: 1 (800) 424-9346 or <http://www.epa.gov/oilspill/spcc.htm>

B. Tank Site Status Change.

Fill in appropriate tank numbers and date of tank action.

C. Tank System Information.

Fill out the specific tank information and include any additional information in the comment section below

- 1. Capacity in gallons.** Fill in the size of the tank in gallons. Tanks less than 500 gallons don't have to be registered.
- 2. Substance Stored in Tank.** Fill in the box with the substance stored.
- 3. Date tank installed.** The date the tank was installed on the site.
- 4. Year tank was constructed.** The date the tank was build or constructed if known.
- 5. Current tank status.** Active, Removed, Closed in Place or Temporary Closed.
- 6. Tank is within 500 feet of Class 2 surface water:** a river, lake, pond or stream used for recreational purposes.
- 7. Is tank indoors?** To qualify as an indoor tank the tank must be inside a building or enclosed structure resting on or elevated above an impermeable floor surface, from which a release would: be entirely contained within a secondary containment structure; not escape from the building through any doorways, floor drains, or other means; or be directed by any drainage system of the building either to a permitted on-site wastewater treatment facility or to a permitted municipal wastewater treatment facility.
- 8. Is tank used for home heating?** Residential heating oil tank < 1,100 gallons do not need to be registered and are not regulated under the above ground storage tank rule.
- 9. Non-commercial residential or Farm tanks.** An aboveground storage tank located on residential property or farms 1,100 gallons or less capacity used for storing motor fuel for noncommercial purposes is not regulated and does need to be registered with the MPCA.
- 10. Is tank and piping labeled?**

Tanks Tanks must be clearly labeled indicating the substance stored and the tank's capacity. If there is more than one tank at a site, each tank must be labeled with a unique tank number.

Lines Piping used for loading and unloading a substance from a tank must be labeled so that the person controlling the substance transfer can readily identify which line is connected to which tank.

Signs A tank facility that does not have a person on site 24 hours a day must have a sign with the name, address, and telephone number of the facility owner, operator, or local emergency response. The sign must be posted in a conspicuous place and legible from outside any secondary containment.
- 11. Tank Type.** Check the appropriate box if applicable or fill in type in other box.
- 12. Secondary Containment (Diking).** Fill out the secondary containment type for dike sides and the bottom (bot.). If using native soil or engineered clay to meet requirements fill in the permeability (i.e. 4.23×10^{-7}). Also fill in the percentage of the secondary containment volume compared to the largest tank in the containment area. ASTs not exposed to precipitation, must have containment area capacity that is 100 percent of the volume of the largest tank in the containment area. If these ASTs are exposed to precipitation, they are required to have a total containment area capacity of 110 percent.
- 13. Corrosion Protection.** List the corrosion protection method used on the tank. Tank lining, cathodic protection and internal inspections must be done in accordance with American Petroleum Institute (API) standards 652 and 653. Concrete pads must be designed to prevent water from accumulating under the tank floor. Tank liners must be inspected in accordance with the American Petroleum Institute (API) standard 652.
Tanks that do not need additional corrosion protection: Elevated tanks (only are in contact with the supports), double-walled tanks, double-floored tanks (with a vacuum pull on the interstitial space or an installed cathodic protection system) or indoor tanks.
- 14. AST base material.** Describe what the tank is supported by or resting on.

15. **Overfill Protection.** Hi-level alarms must be seen or heard at 95 percent of the tank capacity. Automatic shut-offs must be set to stop product transfer at no greater than 95 percent of tank capacity. A sight glass or gauge must be permanently mounted on the tank and visible to the person conducting the transfer. When using manual gauges, you must use level sticks. The person performing the transfer or a person in contact with the person performing the transfer must monitor them.

16. **Substance Transfer Area Safeguards.** Substance Transfer Area Safeguards must be designed to catch releases that may occur during the transfer of product into or out of the tank. Safeguards must protect the area directly beneath and around the hose connections of the tank and transfer vehicle.

Tanks that do not need substance transfer area safeguards:

Tanks with a capacity equal to or less than 1,100 gallons, tanks filled with a hand-held nozzle, tanks that are filled through a continuous pipeline between tanks on the site or a barge transfer facility regulated by the U.S. Coast Guard.

17. **Leak Detection** (all options must be done at least monthly).

Visual monitoring (for the following tank designs):

- Elevated tanks;
- Tanks containing Type A¹ substances on a continuous concrete slab that is treated with a material making it impervious to the substance stored;
- Tanks containing Type B² or Type C³ substances on a continuous concrete slab; or
- Tanks on containment constructed of fiberglass or fabricated steel.

Interstitial Monitoring

Monitoring between the inner and outer shell of a double-walled tank or between tank shell and the containment area.

Soil vapor monitoring

Vapor monitoring in the soil directly under the tank bottom and above the water table.

Statistical Inventory Reconciliation

Must be MPCA approved.

Monthly Reconciliation

Substance measurement must be taken at appropriate monitoring interval. Any differences of two percent or more in monthly throughput need to be investigated and resolved.

18. **Tank Monitoring Frequency** Monitoring includes visual inspection for leaks (and product level reading if using monthly reconciliation). Every 72 hours for tanks not meeting standards in Minn. R. 7151.5400.

Otherwise, weekly monitoring must be conducted on all regulated tanks except double-walled tanks or tanks less than 1,100 gallons.

19. **Type of piping.** List the type of piping in the box provided.

20. **Piping location.** Check Ab for aboveground or Un for Underground.

21. **Is Pipe Double-walled?** Answer yes or no.

22. **Corrosion Protection.** List the corrosion protection system used on the piping. This is required for piping in contact with the ground.

23. **Piping Monitoring.** Non-elevated piping must be leak tested annually with one of the listed methods.

D. Signature: The site owner or properly delegated representative must sign this form.

If you have any comments, fill them in the box below and send it in attached to the notification form.

Comments:

**If you have questions on filling out this form please contact Joann Henry at
651-757-2429 or 800-657-3864.**

¹Type A substances include gasoline, aviation gas, naphtha, denatured ethanol, hazardous materials and mixtures and blends of these substances.

²Type B substances include: crude oil, diesel, kerosene, jet fuel, fuel oil types 1-4, waste oil, and mixture and blends of these substances with Type C substance.

³Type C substances include asphalt cement, roofing flux, fuel oil types 5 and 6 and other regulated substances.